RAMAJAYAM ASSOCIATES LLP
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4 Nov 26

Kind Attn – HRD of ICAI – SIRC

Job Title: Asst. / Deputy Manager Finance
Company : US manufacturing MNC
Location: Mambakkam SIPCOT, Sriperumbudur
Department: Finance
Reports To: Financial Controller

Job Summary:
We are seeking an experienced Asst. / Deputy Manager Finance to oversee aspects of our accounting operations, financial reporting, and internal control frameworks. As a key leader within the finance department, you will ensure the accuracy, completeness, and integrity of our financial data while driving operational efficiencies. You will manage the day-to-day accounting functions, lead the month-end and year-end close processes, and ensure strict compliance with regulatory and statutory requirements

Key Responsibilities:

- Closing Procedures: Lead the month-end and quarter-end closing procedures to ensure timely and precise reporting.
- Financial Reporting: Ensure compliance to Company's accounting policies and procedures. Review and publish accurate monthly and quarterly reporting packages to Corporate. Ensure all corporate closing reports are reviewed and submitted on timely basis.
- Reconciliations: Ensure the monthly/quarterly reconciliations for GLs [Balance sheet items] are appropriately documented and reported on Blackline [Reconciliation tool used by the Company]
- Coordinate with Regional & Corporate Finance: Participate in regular meetings with Regional & Corporate Finance teams to address queries and provide requested reports / information.
- Internal Controls & Compliance: Maintain robust internal controls and support the Internal audit process.
- Audit Coordination: Act as the primary point of contact for external auditors [Statutory audit, Cost Audit & Tax Audit], managing the annual audit lifecycle and addressing compliance queries.
- Team Leadership: Direct, mentor, and develop the accounting and finance team staff, fostering a culture of accountability and professional growth.

Qualifications & Skills:
Chartered Accountant (CA) with 3-5 years of post-qualification experience in accounting & reporting. Strong analytical and problem-solving skills. Candidates with experience in core manufacturing to apply. Experience with SAP will be preferred. Minimum Salary Rs. 1.25 lks p.m. Depending upon competencies the Salary is negotiable.

Interested candidates can send in their resumes to **hiringramajayam@gmail.com**

For RAMAJAYAM ASSOCIATES LLP



KALYANAKRISHNAN R
Managing Partner